

Summary Sheet

Council Report

Health Select Commission 1st March 2018

Title

Implementation of the Carers's Strategy – Progress Report

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Anne Marie Lubanski, Strategic Director of Adult Social Care, Housing and Public Health

Report Author(s)

Jo Hinchliffe – Change Leader Adult Social Care, Housing and Public Health

Wards Affected

All

Executive Summary

The Caring Together Delivery Group co-produced a Carers Strategy. The Strategy has a delivery plan attached to it ensuring outcomes are achieved. The Health Select Commission reviewed this work in November 2017 and made five key recommendations to strengthen the impact of the delivery plan. This report is in response to **Recommendation (5)** *that a detailed progress report be presented to the HSC in March 2018 on implementation of the delivery plan.*

Recommendation

That Members of the Health Select Commission:

Endorse the refreshed delivery plan and agree the recommendations from November 2017 are satisfied.

List of Appendices Included

Caring Together Revised Action Plan Jan 2018

Background Papers

Caring Together – The Rotherham Carers' Strategy

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

Council Approval Required

No

Exempt from the Press and Public

No

IMPLEMENTATION OF THE CARERS' STRATEGY - PROGRESS REPORT

1. Recommendations

That Members of Health Select Commission:

Endorse the refreshed delivery plan and agree the recommendations from November 2017 are satisfied.

2. Background

The presentation to the Health Selection Commission on the 30th November 2017 prompted a requirement to meet the following five recommendations:

1. That the action plan be updated to become SMART with clear lead officers, performance measures and timescales for all actions.
2. That a clear focus be given to ensuring the voice of young carers is captured and informs implementation of the strategy, including by linking in with the Young Carers Council.
3. That further work with GPs be undertaken to ensure they are identifying young carers and including them in their carers register.
4. That work with schools continues to identify and support young carers.
5. That a detailed progress report be presented to the HSC in March 2018 on implementation of the delivery plan.

3. Key Issues

3.1 **Recommendation (1)** *That the action plan be updated to become SMART with clear lead officers, performance measures and timescales for all actions.*

The original delivery plan was coproduced with input from a range of carer organisations. It had 21 tasks which were all clearly mapped through to the Carers Strategy Outcomes. Many of the actions did not have an owner or a timescale for completion. Some of the actions did have a completion date but they did not have evidence to confirm the action had been satisfied.

Consulting with the partners it was felt the original delivery plan content was still relevant and the timescales should be refreshed. The group were keen to maintain the integrity of the original plan, but acknowledged it needed to be streamlined with clear action owners stated. This would allow better oversight and therefore meaning better outcomes for carers.

It was agreed the refreshed plan should be more thematic and the following areas have been agreed:

1. Carers Support
2. Young Carers
3. Unknown Carers
4. Publicity & Promotion
5. Training Offer
6. Quality Assurance

An excel workbook has been devised: *Caring Together Revised Action Plan Jan 2018*. The workbook captures the themes and tasks from the original plan; it references the impact / difference made and tracks evidence to prove progress. All actions have a clear owner and a completion date. Further to this the workbook contains a “Forward Plan” section and this will provide the Strategy Group with a clear understanding of the delivery plan timelines; it will allow the Strategy Group to track actions in advance of meetings increasing efficiency and impact of the overall Strategy.

The most immediate action relates to Theme 6 specifically the development of a quality assurance framework. Completing this action will secure the baseline measures and will ensure we have a system in place to collect qualitative and quantitative data. Work has begun on this action and it has a completion date of the 22nd March 2018. Satisfying this action will prompt the Caring Together – Strategy Group to reconvene and refresh the Terms of Reference. The governance arrangements will be strengthened and it is proposed the Strategy Group provide quarterly reports through to the Health and Wellbeing Board.

Theme 5 – Training Offer is also on track and through February a programme of bite-sized carer training has been progressing. This period of activity will be fully reviewed by the 22nd March 2018 to inform a training plan to run from April 2018 – March 2019.

The bulk of the actions within Themes 1 and 2 are longer-term as they are reliant on review work taking place. Specifically for Theme 1 many of actions will require strategic sign-off before they can be classed as complete as the outcomes will have operational impact.

The Young Carers (Theme 2) will gather pace once we have the memorandum of understanding and this is scheduled to be complete by the 3rd May. Conversations are underway with Children & Young People’s Service - Early Help team to look at how we can work together to meet a number of the actions relating to the early identification of young carers.

The focus of this refreshed plan is to have all actions addressed by 6th September 2018. Some actions are standalone one-off pieces of work and they will be evidenced and reported into the Health and Wellbeing Board via the quarterly report process. A large proportion of the actions will need to be ongoing and become part of routine activity and in these instances we will still evidence the completion and capture the move to business as usual. Some of the actions may prompt further development work and any new actions will be clearly flagged ready for a workbook refresh.

It is anticipated that the period September 2018 to December 2018 will allow the Strategy Group to monitor the impact / difference made and allow for discussions to take place in relation to any new pieces of development work that may need to be captured in a workbook refresh.

- 3..2 ***Recommendation (2)*** *That a clear focus be given to ensuring the voice of young carers is captured and informs implementation of the strategy, including by linking in with the Young Carers Council.*

A full presentation of the Caring Together Strategy and the workbook will take place on the 1st March 2018 at the Young Carers Council Meeting. As part of the Terms of Reference refresh it is proposed that minutes from the Caring Together Strategy Group Meeting and the Young Carers Council Meeting are shared and swapped. Over and above this a representative from the Caring Together Strategy Group will be on-hand to attend the Young Carers Council Meetings.

3.3 *Recommendation (3) That further work with GPs be undertaken to ensure they are identifying young carers and including them in their carers register.*

This has been raised via the CCG Development Worker on the 30th January 2018 and work is underway to evidence the completion. It relates to Theme 4 (*Action PP1) Continued promotion and encouragement of GP carers' registers and carers' clinics within GP surgeries (ensure these lists are used to routinely involve carers)*. Work is underway to review the GP Carers Survey Results from April 2017 and this will inform targeted work with specific GP surgeries.

3.4 *Recommendation (4) That work with schools continues to identify and support young carers.*

Colleagues from CYPS are primed to support with the work within Theme 2 specifically Action YC3: *Embed further awareness across schools and wider public / private / voluntary agencies working with children and families*. Work is ongoing to engage with Education Welfare Officers who are a key stakeholder in offering connections into schools throughout the Borough. Further to this Barnardo's are fully engaged to support the actions within Theme 2 and they are part of the Strategy Group.

4. Options considered and recommended proposal

- 4.1 Health Select Commission endorses the refreshed plan and the recommendations from November 2017 are satisfied.

5. Consultation

- 5.1 To meet the recommendations set in November 2017 a number of meetings have taken place:

10th January 2018 - Partner Meeting (Barnardo's / Crossroads / ASC)

25th January 2018 - Partner Meeting (CYPS / Barnardo's)

9th February 2018 - Refreshed action plan meeting (representatives from across the Adult Care / CYPS / Barnardo's)

Information and outcomes from these sessions have been evidenced within the refreshed plan.

6. Timetable and Accountability for Implementing this Decision

- 6.1 Refer to the Forward Plan section within the Caring Together Revised Action Plan January 2018. Timescales are included in the detailed action plan.

7. Financial and Procurement Implications

- 7.1 None arising directly from this report.

8. Legal Implications

- 8.1 None arising directly from this report.

9. Human Resources Implications

- 9.1 None arising directly from this report.

10. Implications for Children and Young People and Vulnerable Adults

- 10.1 The strategy and action plan support carers of all ages.

11 Equalities and Human Rights Implications

- 11.1 None arising directly from this report.

12. Implications for Partners and Other Directorates

- 12.1 The strategy and action plan are multi-agency documents.

13. Risks and Mitigation

- 13.1 The action plan has been reviewed and updated with new timescales agreed for all actions to facilitate implementation.

14. Accountable Officer(s)

Jo Hinchliffe – Change Leader Adult Social Care, Housing and Public Health
Sean Hill – Commissioning Officer Children and Young People's Services

Approvals Obtained from:-

Jenny Anderton – Interim Head of Service Adult Social Care, Housing and Public Health

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